



MARY EVA COLALILLO  
Camden County Prosecutor

## Office of the County Prosecutor

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## MEMORANDUM

**TO:** Camden County Chiefs of Police  
All Municipal Prosecutors

**FROM:** Prosecutor Mary Eva Colalillo *MVC*

**DATE:** February 23, 2015

**RE:** Temporary Procedure Utilizing Alcotest Instrument  
For Standard Time Period March 8 – April 5, 2015

Memo # 15-05

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Enclosed please find a copy of memorandum from the Office of the Attorney General detailing the temporary procedure for utilizing the Alcotest Instrument for the standard time period of March 8<sup>th</sup> through April 5, 2015.

Thank you for your attention in this matter.

/jb  
Enc.

C: First Assistant Prosecutor Mark K. Chase, w/enc.  
Deputy First Assistant Prosecutor Grace C. MacAulay, w/enc.  
A/Chief Mark S. Nicholas, w/enc.  
Deputy Chief Ron Moten, w/enc.



JOHN J. HOFFMAN  
Acting Attorney General

ELIE HONIG  
Director

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lieutenant Governor

State of New Jersey  
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DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF CRIMINAL JUSTICE  
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February 19, 2015

TO: All County Prosecutors  
Colonel Joseph Fuentes, Superintendent, New Jersey Division of State Police  
All Municipal Prosecutors  
All Law Enforcement Executives

Re: **Temporary Procedure for Evidential Breath Test Utilizing  
Alcotest Instrument for Daylight Savings Time Period March 8-April 5, 2015**

In 2007, the federal Energy Policy Act, 42 U.S.C. §15801, changed the dates of Daylight Savings Time to begin on the second Sunday in March (March 8, 2015) instead of the first Sunday in April (April 5, 2015).

The Alcotest 7110 MKIII-C New Jersey firmware version 3.11 is configured to automatically convert to Daylight Savings Time based on the pre-2007 timetable. Instead of changing to Daylight Savings Time on March 8, 2015, the Alcotest 7110 MK III-C will change on April 5, 2015. Prior to April 5, 2015, the instrument will continue to record all times, both printed and electronic, with an "S" suffix, indicating Standard Time. At 02:00 on April 5, 2015, the instrument's time recording will automatically change to a "D" suffix, indicating Daylight Savings Time.

The instrument's recordation of Standard Time rather than Daylight Savings Time does not affect the method of analysis or the accuracy of the readings. All current procedures for the processing of arrested intoxicated drivers are to continue, including the 20 minute observation period currently part of the regular protocol. However, because the Alcotest is set to read in Standard Time during the period of time between March 8 and April 5, Breath Test Operators should enter the time of arrest in the Alcotest instrument in Standard Time (one hour earlier than Daylight Savings Time). Entries on all other documents related to the arrest (e.g., police reports) should reflect Daylight Savings Time effective March 8, 2015.

Any questions regarding this procedure can be directed to your New Jersey State Police Breath Test Coordinator or the Municipal Prosecutor Supervisor within the County Prosecutor's Office.

Very truly yours,

Philip S. Aronow, Assistant Attorney General  
Chief, Prosecutors Supervision & Training Bureau

c: AAG Elie Honig, Director, Division of Criminal Justice  
Lt. Matteo Russo, NJSP Alcohol & Drug Testing Unit  
Traffic Records Unit, Criminal Justice Records Bureau, NJSP  
Dr. Howard Baum, Director, NJSP Office of Forensic Science



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